

**DVE AQUATIC CLUB Inc.
BY LAWS**



DVE Aquatic Club Inc.

By Laws

May 2019

Version 6 – May 2019

DVE AQUATIC CLUB Inc.
BY LAWS
Table of Contents

1	BY LAWS	3
2	INTERPRETATIONS	3
3	PURPOSE OF THE CLUB	3
4	FOUNDING CLUBS	3
5	CLUB BRAND	3
6	MEMBERSHIP	3
7	GENERAL COMMITTEE	4
8	AUDITOR	5
9	FINANCIAL MANAGEMENT	5
10	SECRETARIAT	6
11	TRANSPORT & PROVIDING LIFTS	6
12	ANNUAL MEMBER AWARDS	6
13	GRIEVANCE PROCEDURE	6
14	POLICIES	6
15	INTERPRETATIONS	7
16	ALTERATION TO THESE BY LAWS	7
17	SWIMMING OPERATIONS	7
18	DIVING OPERATIONS	16
19	WATER POLO OPERATIONS	18
20	APPENDIX 1	23

DVE AQUATIC CLUB Inc.

BY LAWS

1 BY LAWS

These By Laws for DVE Aquatic Club Incorporated (the Club) are prepared in conjunction with the Rules of Incorporation and Constitution of the Club.

2 INTERPRETATIONS

Interpretations and definitions in the Rules of Incorporation and Constitution apply equally to these By Laws.

3 PURPOSE OF THE CLUB

In addition to the Objectives of the Club in the Constitution the purposes for which the Club is established are:

- 3.1 To give instruction in swimming, diving, lifesaving, water polo and other related aquatic activities.
- 3.2 To promote and conduct competitions, carnivals and other forms of recreation and entertainment.
- 3.3 To actively seek involvement from members, parents and other family members of the Club,
- 3.4 Ensure effective communication of the aquatic activities and Club functions to its members,
- 3.5 To stimulate public opinion in favour of providing suitable facilities.
- 3.6 To appoint administrators, coaches, and other officers and set the terms and conditions of employment of any salaried appointees.
- 3.7 To raise funds, by any legal means, and to expend those funds to support activities associated with running the Club or payments towards improving facilities used by the Club which may include donations to not for profit organizations.
- 3.8 To support, provide activities and cater for all members involved in swimming, lifesaving, diving, waterpolo or other aquatic sports we choose to be included.
- 3.9 To support the aquatic activities of all members from novice to elite, from juniors to seniors.

4 FOUNDING CLUBS

- 4.1 The Club has been formed by the merger of the Diamond Valley Swimming Club Inc. (DVSC) and the Eltham Swimming Club Inc (ESC) (Founding Clubs). The Club will acknowledge and retain the historical documents and heritage of the Founding Clubs.

5 CLUB BRAND

- 5.1 Club Logo
 - 5.1.1 PMS Colours
- 5.2 Club Colours
 - 5.2.1 Shall be blue, green and orange.
- 5.3 Club Uniform Refer to Uniform Policy

6 MEMBERSHIP

- 6.1 A person who applies for and is approved for membership as provided in the By Laws is eligible to be a member of the Club on payment of the annual subscription payable under these By Laws and by acceptance by the Committee.
- 6.2 All members must be registered with at least one of the appropriate governing bodies which may include but not limited to Swimming Victoria (SV), Water Polo Victoria Inc (WPV), Diving Victoria (DV), Masters Swimming Australia (MSA).
 - 6.2.1 All committee, administration (including social media administration) team managers, officials and coaches must be members of the Club.
- 6.3 Membership categories shall be:
 - 6.3.1 Junior Member –member under16 years
 - 6.3.2 Senior Member–member 16 years of age and older
- 6.4 Membership Fees will be set by the Committee prior to the start of the next registration year.
- 6.5 Membership Fees shall be the Club component as set by the Committee plus any SAL, SV, WPV or LSV fees.
- 6.6 DVE Aquatic will reduce or waiver new membership fees in the final 3 months prior to registration date
- 6.7 An application from a person for membership of the Club must:
 - 6.7.1 Be made by either the on-line membership system offered by SV, DV, WPV, or other approved on-line club registration. It will also be accompanied by the appropriate fee.
 - 6.7.2 Be submitted by the applicant thereby acknowledging they are bound by the rules of the Club and relevant bodies SV, SAL, FINA, VWPI, LSV or other relevant aquatic body.
- 6.8 As soon as practical after the receipt of the application, the Secretary shall refer the application to the Committee.
- 6.9 The Committee shall determine whether to approve or reject the application and the Secretary must notify the

DVE AQUATIC CLUB Inc.

BY LAWS

- applicant in writing as soon as practicable if denied.
- 6.10 A Member of the Club is required to:
- 6.10.1 Accept to abide by the Club Code of Conduct
 - 6.10.2 Notify the Club immediately of any change in any contact details.
Inform themselves of club activities, events, meet entry requirements and Club functions via the Club website, Team App and social media sites.
 - 6.10.3 Participate in Club activities.
- Any Member who fails to renew or pay his/her registration within the month of July, may have his/her name removed from the Register of Members. They will remain unfinancial until such a time as membership is paid and they cannot participate in club activities until this time.

Register of Members

- 6.11 The Secretary must keep and maintain a Register of Members containing-
- 6.11.1 The name, address, contact details, date of birth, email address and membership number for each member,
 - 6.11.2 The date on which the member joined the Club
 - 6.11.3 The number of years of membership
 - 6.10.4 The category of membership
 - 6.10.5 Those registering as technical officials must officiate at a minimum of four DVE Aquatic Club qualifying events in a year and are also expected to officiate at any meet at which the club is expected to provide officials and to which they attend.

Life Members

Life Membership of the Club may be awarded for outstanding service to the Club.

- 6.11.4 Life Membership shall be awarded to an existing or past member in recognition of extraordinary service to the Club for outstanding achievement.
- 6.11.5 A person will only be eligible for Life Membership after ten years membership of the Club.
- 6.11.6 There is no requirement to award Life Memberships in any one financial year, but such appointments should not exceed two in any one financial year.
- 6.11.7 The Club will pay the Life Membership the full fees payable upon registration for 1 of the 4 disciplines. Balance of any other registration owing is to be paid by the life member for relevant discipline.
- 6.11.8 A Life Member shall be presented with a certificate and/or badge.
- 6.11.9 A Life Member shall be listed as a life member of the Club for the remainder of their life.
- 6.11.10 Nominations for Life Membership shall be confidentially submitted in writing to the Secretary by 2 current Voting Members, two months prior to the scheduled date of the Club's Presentation Night. Such nominations shall outline the eligibility of the nominee as per these rules.
- 6.11.11 The application for Life Membership shall be granted if no less than four members of the Executive vote in favour of the Nomination. All deliberations of the Executive on nominations for Life Membership are strictly confidential.
- 6.11.12 Life Memberships shall be awarded at the Club's Presentation Night, or at any other time the Committee deems fit.

Membership Years

- 6.11.13 As each member completes each ten years as a member of the Club they shall be presented with a membership award.
- 6.11.14 For the purpose of Life Membership and Membership Years Awards, the years of membership, including non-continuous years of membership, to The Founding Clubs will be counted in the total years of membership of the Club.

7 COMMITTEE OF MANAGEMENT

- 7.1 The Club will be managed by a Committee of Management (the Committee) formed as:
- 7.1.1 **Executive Committee**
Being the Officers of the Club as per clause 9.3 of the Constitution are: -
 - The President
 - Senior Vice-President
 - Vice-President Swimming
 - Vice-President Diving
 - Vice-President Water Polo
 - Secretary
 - Treasurer/Finance Coordinator

DVE AQUATIC CLUB Inc.

BY LAWS

7.1.2 General Members

A total of seven (7) General members

- 7.2 The four Vice-Presidents will elect a Senior Vice-President. If a decision cannot be reached the Committee will elect the Senior Vice President from one of the four.
- 7.3 The duties and roles of each member of the Committee will be set out in the document DVE Aquatic Club Committee Positions: Responsibilities & Tasks.
- 7.4 The President will be a member of all Committees and Sub Committees of the Club.
- 7.5 There may be numerous administrative positions and roles required to administer the Club. These roles will be set out in the document DVE Aquatic Club Committee Positions: Responsibilities & Tasks and appointed by the Committee.
- 7.6 Each of the Executive Committee members shall hold their office until the completion of the Annual General Meeting two years after their election or appointment.
- 7.7 The executive positions will have a two-year term alternating President, VP Waterpolo, VP Diving and alternating with Secretary, Treasurer, VP Swimming and VP lifesaving. This is to put into effect that no more than four Executive positions are elected in any given year.
- 7.8 Each of the General Members shall hold their office until the completion of the Annual General Meeting one year after their election or appointment.
- 7.9 Executive Committee and General Members of the Committee ending their term shall be eligible for re-election.
- 7.10 Committee
 - 7.10.1 Shall meet on a bi-monthly basis with a minimum of 6 meetings a year.
 - 7.10.2 All members of the Committee must be Members of the Club during their period as a member of the Committee.
 - 7.10.3 Shall control and manage the business and affairs of the Club
 - 7.10.4 Nomination for the Committee will be conducted as per the Rules of Incorporation and Constitution.
 - 7.10.5 Members may nominate specifically for a position for the Committee

8 AUDITOR

The Committee shall appoint an Auditor and they shall hold no other office and need not be a member of the Club.

9 FINANCIAL MANAGEMENT

Finance Committee

- 9.1.1 The purpose of the Finance Committee is to:
 - 9.1.1.1 Implement and achieve the approved plans, objectives and goals as determined and directed by the Committee of Management.
 - 9.1.1.2 Plan, provide and support all the financial activities of the Club
 - 9.1.1.3 Manage the assets of the Club
 - 9.1.1.4 Ensure effective communication of financial position of the Club to the Executive Committee.
- 9.1.2 The Finance Committee shall be:
 - 9.1.2.1 Treasurer (Chairperson)
 - 9.1.2.2 Assistant Treasurer
 - 9.1.2.3 Fees Officer
 - 9.1.2.4 Accounts Payable Officer
 - 9.1.2.5 Positions as determined as necessary
- 9.1.3 The duties and roles of each member of the Finance Committee will be set out in the document DVE Aquatic Club Committee Positions: Responsibilities & Tasks
- 9.1.4 Finance Committee responsibilities shall be to plan, implement, develop, coordinate and review the following activities:
 - 9.1.4.1 Financial objectives of the Club
 - 9.1.4.2 The Club Financial Budget, plans and forecast based planned activities of the Club
 - 9.1.4.3 Review actual results to forecasts and budgets and report on any major deviations requiring corrective action.
 - 9.1.4.4 Prepare recommendations to the Committee of fee structures for Club Membership.
 - 9.1.4.5 Management plans for the Clubs assets to protect the interests of the Club,
 - 9.1.4.6 Ensure the timely and efficient invoicing and collection of all fees to Club Members
 - 9.1.4.7 Ensure the timely and efficient payment of all suppliers, sub-contractors, employees, Club Members and Pool Hirer to agreed terms.
 - 9.1.4.8 Ensure the Club maximizes opportunities from grants, subsidies, sponsorships and support funding.

DVE AQUATIC CLUB Inc.

BY LAWS

9.1.4.9 The Finance Committee is a sub-committee of the Committee.

9.1.5 **Borrowing and Loans**

The Committee shall have the power to borrow money for a purpose beneficial to the Club subject to the resolution of a Committee meeting.

9.2 **Accounts Payable:**

9.2.1 Vice President or Treasurer has the authority to approve an Invoice:

9.2.2 Invoice will be attached to an Email or physically issued to the Accounts Payable Officer;

9.2.3 Email or Note accompanying the Invoice, will state words to the effect that the Invoice “is approved” or “is not approved”;

9.2.4 The Treasurer will be issued a copy of the Invoice and its accompanying approval Note / Email;

9.2.4 Upon receipt of an “is approved” Invoice, the Accounts Payable Officer shall prepare a payment for release by the Treasurer or a nominated Vice President, provided neither person has approved the Invoice;

9.2.5 A report for all payments made from the previous Executive Committee meeting will be prepared and presented at each Executive Committee meeting.

10 **SECRETARIATE**

10.1.1 Secretary will be informed of goings on of Secretariat which includes
Uniform officer,
Grievance Officer,
Child Safety Officers,
Events/Fundraising.

10.1.2 Ensure That the following roles will be carried out
The Secretary shall (role as per roles and responsibilities)
a) Keep a record of minutes of the resolutions and proceedings of all meetings, and
b) keep a record of the names of the members present at those meetings
c) maintain the register of members
d) keep custody of the common seal (if any) of the Association and, except for the financial records of the Club, all books, documents and securities of the Association
e) give to the Registrar of Incorporated Association notice of his or her appointment with 14 days after the appointment.

11 **TRANSPORT & PROVIDING LIFTS**

11.1 The Club does not support any member driving a vehicle and providing lifts to members under the age of 18 to training, any Club attended meet, or Club function unless the driver has sought the prior consent of the passenger’s parent or guardian. The Club strongly encourages any Member to gain the parental consent of the Member less than 18 years of age before allowing them to enter the vehicle.

11.2 The Club, the Club employees, volunteers, the Committee and Executive will not be held responsible for members under the age of 18 years travelling in vehicles driven by other Members, their parents or family members.

11.3 Travel to and from pools and Club functions is the responsibility of and the risk of the Member or the Members parent/guardian if they are under 18 years of age.

12 **ANNUAL MEMBER AWARDS**

12.1 In addition to awards determined elsewhere in the By Laws special awards will be presented for:

12.1.1.1 **Vicki Forkosh Award for Outstanding Service to DVE Aquatic Club.**

12.1.1.2 **The Patrick Southwell Award for the Most Outstanding Club Member**

Please refer to [Appendix 1](#) for descriptions of these awards

13 **GRIEVANCE PROCEDURE**

13.1 Refer to the Constitution for guidance and procedural requirements.

14 **POLICIES**

14.1 Club Members agree to abide by the Club Code of Conduct.

14.2 The Club agrees to abide by the rules, regulations and policies of Swimming Victoria, Swimming Australia Ltd, the relevant District Swimming Association, Water Polo Victoria, Diving Victoria and Masters Swimming Australia.

14.3 The Members of the Club agree to abide by the rules, regulations and policies of their relevant membership body including Swimming Victoria, Swimming Australia Ltd, the District Swimming Association, Water Polo Victoria, Diving Victoria and Masters Swimming Australia.

14.4 Members will comply with Swimming Australia’s Anti-Doping Policy, Member Protection, Privacy Policies, Code of

DVE AQUATIC CLUB Inc.

BY LAWS

Conduct (available at www.swimming.org.au) and Working With Children Legislation.

15 INTERPRETATIONS

Any reference to “written notification” in these By Laws, the Constitution of the Club, Code of Conduct or any other rules may be delivered by normal mail, email or in person.

16 ALTERATION TO THESE BY LAWS

16.1 These By Laws may be altered at any time by resolution of the Committee of the Club.

17 SWIMMING OPERATIONS

Swimming Committee

17.1.1 The purpose of the Swim Committee is to:

17.1.1.1 Plan, provide and support all the swimming infrastructure and swimmer development

17.1.1.2 Actively seek involvement from members, swimmers, parents and other family members of the Club

17.1.1.3 Ensure effective communication of swimming activities and Club functions to swimmers, parents and others.

17.1.1.4 Manage the assets of the club.

17.1.2 The swimming subcommittee shall consist of:

Vice President Swimming

Competitions Officer

Squad Coordinator

District Delegate

Head Coach

Club Night representative

Any other member as deemed necessary

17.1.3 The main point of contact for Swimming Victoria to the club is via club secretary and VP Swimming.

17.1.4 The Club Swimming Captains are welcome to attend the Swim Committee meetings as required.

17.1.5 The duties and roles of each member of the Swim Committee will be set out in the document DVE Aquatic Club Committee Positions: Responsibilities & Tasks.

17.1.6 The Swim Committee is a sub-committee of the Committee.

17.1.7 Meetings of the Swim Committee

17.1.7.1 The Swim Committee shall meet once per calendar month at a time and place as the committee determines.

17.1.7.2 Other meetings may be necessary from time to time and are convened by the Vice President of Swimming

17.1.7.3 Quorum for a meeting will be 50% or more of the Swim Committee members for the conduct of business.

17.1.7.4 No business may be conducted unless a quorum is present.

17.1.7.5 The Vice President- Swimming will be Chairperson of meetings, if the Chairperson is absent or unable to preside the Executive Committee may assign another Executive Committee member to act as Chairperson for that meeting, or if it is a late withdrawal, the Swim Committee members present must choose one of their members present to preside for that meeting.

17.1.7.6 Questions arising at a meeting of the Swim Committee shall be determined on the show of hands or, if a member requests, by a poll taken in such a manner as the chairperson may determine.

17.1.7.7 Each Swim Committee member present at the meeting, including the meeting chairperson, has one vote and in the event of a tie vote the chairperson may exercise a casting vote.

17.1.7.8 The Chairperson or another member of the Swim Committee delegated by the Chairperson must keep minutes of the resolutions and proceedings of each Swim Committee meeting together with a record of the names of persons present at the meeting.

17.1.7.9 The Swim Committee meeting minutes must be completed and forwarded the Swim Committee members. Individual reports must be submitted at Swim Committee meetings and Vice President will submit a report to the Committee meetings.

17.1.8 Swim Committee responsibilities shall be to plan, implement, develop, coordinate and review the

DVE AQUATIC CLUB Inc.

BY LAWS

following activities:

- 17.1.8.1 Objectives for the Swimming group of the Club
- 17.1.8.2 Club Swimming Calendar based on the needs of the Head Coach and Coaching Team
- 17.1.8.3 Intra Club swim meets including Club Swimming Championships and Club Swimming Club Night
- 17.1.8.4 Inter Club swim meets
- 17.1.8.5 Club Short Course, Long Course and Encouragement meets
- 17.1.8.6 Prepare recommendation for the winners of Junior and Senior Outstanding Swimming Member Awards
- 17.1.8.7 Prepare recommendations for the nominations for Club Swimming Captains and Vice Captains as required
- 17.1.8.8 Review and approve Swimming Team selections
- 17.1.8.9 Review Club competition trips and training camps.

17.2 Swimming Club Captains

- 17.2.1 Nominations for Swimming Club Captains are to be made by the Swim Committee
- 17.2.2 Nominations should come from registered swimmers aged 16 years and over.
- 17.2.3 Once nominations are accepted, the swimming club captains will be decided by a vote of registered swimmers.
- 17.2.4 All registered swimmers are eligible to vote.
- 17.2.5 The nominee with the most votes will be declared the captain. Swim Committee will be responsible for conducting and managing the voting.
- 17.2.6 The duties and responsibilities of the Swimming Club Captains will be set out in the document DVE Aquatic Club Committee Positions: Responsibilities & Tasks.
- 17.2.7 The Swimming Club Captains will hold their positions until the 30th June following their appointment or until such time as the Swim sub Committee may determine.
- 17.2.8 In the event the position of Swimming Club Captain becomes vacant during the year no one will replace them.

Swimming Competition Teams, Trips and Training Camps

- 17.2.9 All competitions, trips or training camps involving Club members should be reviewed by the Swim Committee prior to the dissemination of any information to members. The Swim Committee should be presented with the following information at least two months prior to any proposed competition trip or training camp:
 - 17.2.9.1 Purpose of the activity and expected outcome
 - 17.2.9.2 Person in charge of the activity
 - 17.2.9.3 Dates of the activity
 - 17.2.9.4 Criteria for the Team Member selection including age recommendations
 - 17.2.9.5 Proposed travel, accommodation and meals arrangements
 - 17.2.9.6 Cost estimate in total, per person, Club Cost, Team Member cost
 - 17.2.9.7 Draft handout for approval including where information should be returned and how payment should be made.
 - 17.2.9.8 Timeline which includes dates for handout, collection of information, payment details, team meetings and others.
- 17.2.10 Any changes to the selection criteria or major changes to the trip details should be presented to the Swim Committee for review.
- 17.2.11 For Interstate competitions/training camps team members must be a Senior Member on the first day of the trip.
- 17.2.12 For overnight trips within the state of Victoria or border cities, Junior Members may travel as a member of the Club team, if they meet the team criteria, but must be accompanied by an adult/guardian.
- 17.2.13 For day trips within the state of Victoria, team members who are Junior Members must be accompanied by an adult/guardian.
- 17.2.14 For day trips within the state of Victoria, all Club swimmers and parents may be invited to travel with the team.
- 17.2.15 An adult/parent/guardian may also be a guardian for Junior Member provided the children's parents/guardians have provided the Club with a letter of written consent.
- 17.2.16 The adult/parent/guardian shall:
 - 17.2.16.1 become part of the team in regard to all activities, transport, accommodation and meals;
 - 17.2.16.2 follow the directions of the Team Managers and ensure the children in their care do the same;

DVE AQUATIC CLUB Inc.

BY LAWS

- 17.2.16.3 assist the Team Manager if and when appropriate or asked;
- 17.2.16.4 pay their share of the travel, accommodation and meal costs;
- 17.2.16.5 look after all children in their care;
- 17.2.16.6 share accommodation with children in their care;
- 17.2.17 All Team Members shall follow the direction of the Team Manager as outlined in the Team Rules per clause 11.2.30
- 17.2.18 Swimmers who do not meet the selection criteria for a competition trip may still attend the competition but will be independent of the Team.

Swimming Team Selection

- 17.2.19 Teams shall be selected by the Swim Committee on the basis of the selection criteria, eligibility, performance, availability and the overall composition of the team.
- 17.2.20 Consideration will be given to swimmers who would not normally be selected on performance in order to enable them to qualify for District/State/National championships.
- 17.2.21 A swimmer is only considered to be eligible if he or she is:-
 - 17.2.21.1 A financial Member of the Club
 - 17.2.21.2 In a position to fully comply with these By Laws
 - 17.2.21.3 Has notified the Club of his or her availability prior to the selection of the team;
 - 17.2.21.4 Has swum (or apologized for not being able to swim) when selected for previous teams.
- 17.2.22 Notification of team selection may be by:-
 - 17.2.22.1 Posting a list of selected swimmers on the Club notice board (or at the indoor pool on the Club training night);
 - 17.2.22.2 By direct communication by the Team Manager or his/her assistants;
 - 17.2.22.3 The swimmer checking with the Team Manager to see if he or she has been selected.
 - 17.2.22.4 Email
 - 17.2.22.5 Team App
 - 17.2.22.6 Club website
- 17.2.23 A team once selected may only be altered when a replacement is necessary or when team improvement can be achieved during the finals. The Team Managers shall have the final decision on such alterations.
- 17.2.24 A swimmer challenging a team selection may apply to the Swim Committee for the conduct of a **time trial to allow the establishment of a better time. Each challenger is to have a separate time trial.** Such time trial to be conducted within 7 days of notification of the challenge to the Swim Committee, by representatives of the Swim Committee in a specified pool.
- 17.2.25 Members from other clubs may compete for this Club, but our members will be given preference. A member of this Club may compete second claim for another club, but only if this Club is not competing in that Competition

Swim Team Manager

Selection of a team manager:

The selection of a team manager for State and National competitions, club training camps and any external DVE team activities will be determined by the swimming committee by the following process:

- 17.2.26 The swimming committee will determine if a team manager is required for an upcoming event based on numbers attending and need for coach/athlete support
- 17.2.27 Expressions of interest to fill this role will be put to all eligible attending members. Responses will be reviewed by the swimming committee and a decision made on whom to invite to fill the role.
- 17.2.28 In the event of an impasse on a decision the final call on who to appoint to the role will be made by VP Swimming.
- 17.2.29 The team manager role shall include but not be exclusive to:
 - 17.2.29.1 supporting and encouraging all athletes without favour and always acting in the best interests of the team as a whole;
 - 17.2.29.2 the coordination of any team events pre, during and post the competition, and will act as the main contact for all athletes, parents and coaches while away;
 - 17.2.29.3 assisting the comps coordinator and coach with relay team selection and on event days will be responsible for the filling out and submission of relay team sheets pre the conclusion of the heats session (or delegating this task if necessary);
 - 17.2.29.4 organising massage and physio services for athletes during the event when asked to do so by the Head coach or parent;
 - 17.2.29.5 liaising with SV or SA support staff on behalf of an athlete or the Head coach, if asked by them to do so.
 - 17.2.29.6 must keep a record of athlete achievements for social media posts and news articles (internal and external);
 - 17.2.29.7 being available to assist the team in whatever capacity the coach sees fit.

DVE AQUATIC CLUB Inc.

BY LAWS

- 17.2.30 The application for DVE club packages at State and National events will be via the following process:
 - 17.2.30.1 Once a determination has been made on who the team manager will be, either the VP Swimming or club secretary will attend the application via the SV or SA online application process.
 - 17.2.30.2 No variation to this process will be accepted without prior approval by the swimming committee or VP Swimming.
 - 17.2.30.3 The fee for both the coach and team manager pool deck pass will be paid by the club.
 - 17.2.30.4 The team manager, coach or a predetermined representative will be responsible for the collection and distribution of all team passes.

Swim Team Rules

- 17.2.31 These Team Rules set out the obligations of a Club Member who has been invited and has agreed to:
 - 17.2.31.1 Become a Team Member; or
 - 17.2.31.2 Participate in a Club Training Camp
Unless otherwise determined by the Club in writing.
- 17.2.32 These Team Rules only apply to a Team Member from the time the relevant Team is assembled until:
 - 17.2.32.1 The Member ceases to be a member of the Team;
 - 17.2.32.2 The team is disbanded on the day determined by the Team Manager
- 17.2.33 The Swim Committee must give each member who is invited to become a Team Member prior written notice of the date the Team will be assembled and the date it will be disbanded.
- 17.2.34 Team members shall:
 - 17.2.34.1 Be financial members of the Club
 - 17.2.34.2 Be in a position to fully comply with these By-Laws
 - 17.2.34.3 Be bound by the Club Constitution, SV, SAL, FINA and MSA (where are appropriate) rules.
- 17.2.35 Team members must:
 - 17.2.35.1 Comply with all reasonable directions of the Head Coach and Team Manager/s of the Team in relations to the control, management, administration and running of the Team;
 - 17.2.35.2 Remain in good physical condition and capable of performing the role required by the team Manager;
 - 17.2.35.3 Not be involved in, nor persist with, any conduct or activity that may harm the Club, its name or reputation;
 - 17.2.35.4 Is encouraged to wear Club Team clothing, Club bathers and Club uniform in the manner directed by the Head Coach or Team Manager;
 - 17.2.35.5 Not be involved in, nor persist with, any conduct or activity that may harm the names or reputation of any Club sponsor, nor the relationship or contractual obligation with any sponsor;
 - 17.2.35.6 Not be involved in a situation which brings the Team Member into disrepute, contempt, scandal or ridicule; and
 - 17.2.35.7 Not offend public opinion or the sensibilities of any class or group.
- 17.2.36 The Club will provide each Team Member with:
 - 17.2.36.1 Coaching support;
 - 17.2.36.2 Administrative support to enable the Team Member's participation at the Team Events;
 - 17.2.36.3 Public relations and media advice;
- 17.2.37 The Club will support each Team Member with:
 - 17.2.37.1 The coordination of travel, accommodation, meals and ground support.
- 17.2.38 Team Members must follow and comply with the following drug and doping policy listed below;
 - 17.2.38.1 Team Members must not take, consume, digest, inhale, inject or use, in any manner, drugs or stimulants or participate in other practices prohibited by the International Olympic Committee (IOC), FINA and/or the Australian Sports Anti-Doping Authority Act 2006, the Australian Sports Anti-Doping Authority Regulations 2006.
 - 17.2.38.2 Team Members must comply with any lawful demand by the Australian Drug Agency or the Team Manager, to undergo a test or provide a sample for the purpose of the determining whether that Team Member has contravened clause 17.2.39.1.
 - 17.2.38.3 Any Team Member who refuses or fails to comply with a demand pursuant to clause 17.2.39.2 is liable to be immediately dismissed from the Team.
 - 17.2.38.4 Any Team Member or Club Member who becomes aware that a Team Member is in breach of clause 17.2.39.1, must advise the Team Manager.
 - 17.2.38.5 If any Team Member is detected to have breached clause 17.2.39.1 the Team Manager/s must:

DVE AQUATIC CLUB Inc.
BY LAWS

- 17.2.38.5.1 Make full disclosure to the Head Coach;
- 17.2.38.5.2 Make full disclosure to the President of the Club
- 17.2.38.6 Such information is confidential and can only be used for official/disciplinary purposes.
- 17.2.39 Team Members shall abide by the Dry Team Policy as follows:
 - 17.2.39.1 From the time the Team is assembled until it is disbanded, no Team Member is allowed to drink alcohol or take any recreational drug of any kind. The phrase 'recreational drug' includes any drug which is illegal in any State or territory in Australia.
 - 17.2.39.2 Any Team Member aged 17 years or under who breaches the Dry team Policy is liable to have their membership of the team terminated.
 - 17.2.39.3 Any Team Member aged 18 years and over who breaches the Dry Team Policy without seeking a prior exemption from the Head Coach is liable to have their membership of the Team terminated. Exemptions may only be provided at the conclusion of the event.
- 17.2.40 Team Member Medical Information
 - 17.2.40.1 Team Members may be required to complete a Medical History form prior to joining the Team.
 - 17.2.40.2 Team members must conduct themselves in such a manner so as to obtain and maintain their best possible physical fitness and health;
 - 17.2.40.3 Team Members must disclose immediately to the team Manager of Head Coach any illness and/or injury that may prejudice their proper participation in the activities of the Team.
 - 17.2.40.4 Team Members must return to their place of residence if so directed by Team Management if, after consultation with a qualified medical practitioner, the Team Member is declared unfit or unable to perform to the best of their ability through illness and/or injury.
 - 17.2.40.5 The Team Manager is approved to authorise such emergency medical treatment as deemed necessary, if a Team Member is unable, for any reason, to provide that authorization themselves. The cost of any such treatment will be paid by the Team Member.
 - 17.2.40.6 Any details disclosed pursuant to this By-Law will be kept confidential by the Club. The details may only be requested, discussed and disclosed as between the Team Manager and the Head Coach and any appointed medical practitioner for the purpose of:
 - 17.2.40.6.1 Any emergency treatment;
 - 17.2.40.6.2 Determining the Team Members fitness to perform to the best of their ability;
 - 17.2.40.6.3 Official and/or disciplinary purpose.
- 17.2.41 Termination of a Team Member
 - 17.2.41.1 Team Manager and Head Coach (Team Management) may terminate a Team Member's Membership of a team by giving written notice to the team Member if the team Member;
 - 17.2.41.1.1 Breaches any of these By-Laws;
 - 17.2.41.1.2 Is charged with or convicted of a criminal offence;
 - 17.2.41.1.3 Is suspended from any event, competition, team or squad;
 - 17.2.41.1.4 Is found guilty by SV, or the Club of a breach or violation of their regulations or other laws;
 - 17.2.41.1.5 Does not, in the Club's opinion, maintain a satisfactory level of performance or standing in the sport of swimming;
 - 17.2.41.1.6 In the Club's opinion, deteriorates in public image; or
 - 17.2.41.1.7 Is involved in any controversy.
 - 17.2.41.2 Team Management may suspend on such conditions as it considers appropriate in its absolute discretion a Team Member's membership of a Team while the Club conducts any investigation into whether a Team Member should be dismissed from a Team for any reasons set out in By Law 17.2.41.1.
 - 17.2.41.3 The Team Member has the right to immediate appeal if they do not agree with the suspension from the Team. The order of appeal is:
 - 17.2.41.3.1 Team Management and the Team Member must meet and discuss the matter and if possible resolve the dispute within 4 hours after the notification of suspension comes to the attention of both parties:
 - 17.2.41.3.2 If the Team Member is still unsatisfied with the outcome, Team Management shall provide the team Member with the phone number for either the Club Grievance Officer or the Club president if the Grievance Officer is part of the Team Management and organize an independent hearing by the grievance Officer or President within 4 hours of the previous meeting.
 - 17.2.41.3.3 After providing both parties with every opportunity to be heard and due

DVE AQUATIC CLUB Inc.

BY LAWS

consideration, the Grievance Officer or President shall make their decision and decision will be final.

- 17.2.42 Rights of Termination
- 17.2.42.1.1 If a team Member's membership of a Team is terminated the team Management has the authority of the Team Member; (if 18 years of age or older); or the Team Member's immediate parent/s or guardian; (if under the age of 18 years); to organize transport of the Team Member back to the team Member's home as soon as possible. The cost of such travel will be met by the Team Member.
- 17.2.43 Disciplinary hearing
- 17.2.43.1.1 Notwithstanding any penalty or sanctions that may have been imposed on any Team Member for the breach of these By-Laws, any breach or alleged breach of these By-Laws, shall be deemed to be misconduct and shall be referred to the General Committee for a disciplinary hearing.
- 17.2.43.2 Liability
- 17.2.43.2.1 Team Members acknowledge the Club may take injunctive relief in any court of competent jurisdiction to restrain any breach of these By-Laws.
- 17.2.44 Release and Indemnity
- 17.2.44.1.1 Team Members release the Club from any Liability whatsoever towards the team Manager, except liability:
- 17.2.44.1.1.1 Which cannot be excluded by statute or any other law; or
- 17.2.44.1.1.2 Arising as a result of the Club's gross and willful negligence.
- 17.2.44.2 Team Members indemnify the Club for all claims, losses, damage, costs or proceeding of any kind which may be against the Club in any way arising out of or in connection with the team Member's participation in any Team

Club Swimming Aggregate

- 17.2.45 Club Swimming Aggregate races shall be graded scratch races, boys and girls mixed, with the exception of Novice and Parents, which shall be handicap events.
- 17.2.46 Races shall be held according to the program drawn up by the Swim Committee, displayed on the Club web site.
- 17.2.47 A Novice is a swimmer who is unable to break thirty seconds for 25 metres freestyle at the commencement of the competition. A Novice is not eligible for points in other grades.
- 17.2.48 Races may also be created where some members are unable to swim the strokes or distances as set by the program.
- 17.2.49 Swimmers shall be graded by the Competitions Coordinator on their best Club race from the previous season, for Freestyle, Backstroke, Breaststroke, Butterfly, and Medleys.
- 17.2.50 If no previous or current season times are available, the first swim in each stroke shall be regarded as a time trial, with points awarded only for finishing.
- 17.2.51 Swimmers shall be in the same grade for all events for all of the season.
- 17.2.52 Points shall be allocated to swimmers for each event as follows:
- 1 point for finishing without disqualification per event
 - 1 point for 0.01-0.99 seconds improvement on previous best time trial time
 - 2 points for 1.0-1.99 second improvement on previous best time trial time
 - 3 points for 2.00 or more seconds improvement on previous best time trial time
 - 1 point for swimming the longer distance in a particular stroke, where choice is available.
- 17.2.53 Technical Officials may disqualify for incorrect stroke including starts, turns and finishes.
- 17.2.54 To be eligible for a trophy, a member must have swum at least 4 of the 6 possible club nights
- 17.2.55 Trophies shall be allocated as follows: A, B, C, D, MC, 1st, 2nd and 3rd in each grade Parents - 1st (only)

Most Improved Swimmer

Awards shall be presented to the most Improved swimmer in the following categories: -

A grade
B grade
C grade
D grade
Multi Class

DVE AQUATIC CLUB Inc. BY LAWS

Improvement is based on time recorded at Club Aggregate meets only by the following method: -
Each swimmers improvement is the average percentage improvement from the best of the previous year (PB) to the best of the current year (NB) for each stroke and each distance recorded.
The swimmer with the highest average percentage improvement will receive the award.

Example:

	Free	50		Free	100		Free	200		Back	50		Improvement
	PB	NB	IM%	%									
Swimmer A	58.18	49.21	15.42	135.9	119.9	11.75	280.9	241.8	13.94	62.58	55.6	11.15	13.07
Swimmer B	59.74	57.18	4.285	128.3	115.1	10.27				71.71	69.87	2.566	5.71

Swimming Championships

17.2.56 To be eligible to enter to receive awards for the Club Championships a member shall:-

17.2.56.1 Be a member of the Club

17.2.56.2 Must have participated in at least 5 club events as a member of DVE Aquatic Club events are defined as:

- Club night (each session is 1 event)
- District Aggregate (each session is 1 event)
- Any DVE organised swim meet e.g. DVE S.C. meet, L.C. meet, Sprint meet

17.2.56.3 Notwithstanding this clause a Member may apply to the Swim Committee for exemption from qualifying based on extenuating circumstances, such as illness, injury or enforced absence. Such application must be in writing, stating the bases of the request and provide relevant supporting documentation. The application must be received by the Vice President – Swimming at least two week before the close off date for entries.

17.2.56.4 The Swim Committee will meet and consider the application and respond to the applicant with their decision a week prior to the close off date for entries. The Swim Committee are not required to provide a reason for their decision.

17.2.56.5 The Swim Committee may grant permission for swimmers who do not meet eligibility qualifications to swim 'By Invitation'.

17.2.56.6 'By Invitation' swimmers cannot set Club Championship records or gain championship points.

17.2.57 Age for Club Championships shall be as at the date of the first session of championships

17.2.58 The age groupings and events for Club Championships shall be -

8/Under -Beginners	25m F/S	25m Back	25m Brst	25m Fly	
8/Under Years	50m F/S	50m Back	50m Brst	50m Fly	4x25m Medley
9 Years	50m F/S	50m Back	50m Brst	50m Fly	4x25m Medley
10 Years	50m F/S	50m Back	50m Brst	50m Fly	4x25m Medley
11 & 12 Years	50m F/S	50m Back	50m Brst	50m Fly	4x25m Medley
13 & 14 Years	50m F/S	50m Back	50m Brst	50m Fly	4x50m Medley
15 & 16 Years	50m F/S	50m Back	50m Brst	50m Fly	4x50m Medley
17/Over	50m F/S	50m Back	50m Brst	50m Fly	4x50m Medley
Open	100m F/S	100m Back	100m Brst	100m Fly	200m F/S
Multi Class Open	50m F/S	50m Back	50m Brst	50m Fly	4x25m Medley
Parents	50m Handicap, choice of stroke				
10/Under	10/Under 200IM – Bell Family Shield (no age group or overall Championship points)				
12/under Mixed	100m freestyle – Aninda Robinson Junior Freestyle (no age group or overall Championship points)				

DVE AQUATIC CLUB Inc.
BY LAWS

- 17.2.59 Beginners may only compete in this age group for a maximum of two (2) years, are not eligible to compete in other events, must be 8/Under years of age.
- 17.2.60 Swimmers may only compete in their own age group and open events.
- 17.2.61 The meet will be swum with normal SAL rules applying which included being a one start meet.
- 17.2.62 Entries will be required to be submitted to the Competitions Officer at least 7 days before the first sessions of swimming in a form a format as advised by the Competitions Officer.
- 17.2.63 The cost of entry for each event will be advised along with entry dates, entry method, program and location to members prior to the meet.
- 17.2.64 Generally each event will be swum separately (Males and Females). The Competition Committee may combine events if entries are low, but results will posted separately.
- 17.2.65 Single entry events are permitted, but swimmer must swim within 10 seconds per 100 metres (5 seconds per 50 metres) of his/her best time to qualify for points for that event.
- 17.2.66 Where more than one heat is required in an event it will be swum as seeded heats, with the three fastest competitors being declared place getters.
- 17.2.67 Parents Handicap -An event open to Club Members who are parents who have meet the same qualification as the age group events (See Clause 17.2.56) in the Parents Swimming Aggregate.
 - 17.2.67.1 Stroke to be nominated by parent
 - 17.2.67.2 Handicap to be set by the Competition Committee based on times swum in the Club Nights.
- 17.2.68 Championship points will be allocated as follows:-

17.3

Stroke Events Placing	Points		Ind. Medley Placing	Points
1 st	9		1 st	11
2 nd	7		2 nd	9
3 rd	6		3 rd	8
4 th	5		4 th	7
5 th	4		5 th	6
6 th	3		6 th	5
7 th	2		7 th	4
8 th	1		8 th	3
For swimming	1		For swimming	1

- 17.3.1 Awards
 - 17.3.1.1 Trophies will be awarded to the male and female overall age group, Beginner and Multi class place getters, first, second, third in each age group based on the total points earned for that age group.
 - 17.3.1.2 One medal will be awarded to each place getters (First, Second and Third) in any event within each age grouping, Beginner or multiclass that does not receive a trophy per clause 17.3.1.
 - 17.3.1.3 A trophy will be awarded to the first place in the Parents Handicap
- 17.3.2 Overall Junior and Senior Champions – a perpetual trophy will be awarded to each male and female Junior and Senior champions.
 - 17.3.2.1.1 The times will be combined and points allocated based on the combine results.
 - 17.3.2.1.2 The Junior Champion will be determined by combining the time results in the 8/U, 9, 10, and 11-12 age groupings
 - 17.3.2.1.3 The results for the age 50m Freestyle, Backstroke, Breaststroke, Butterfly, 4x25m Medley and 12/U 100m Freestyle. will be used for the Junior Champion.
 - 17.3.2.1.4 The Senior Champion will be determined by combining the time results in the 13-14, 15-16, 17/Over age groupings.
 - 17.3.2.1.5 The best 9 results from the age 50m Freestyle, Backstroke, Breaststroke, Butterfly, 4x50m Medley Open 100m Freestyle, Backstroke, Breaststroke, Butterfly, 4x50m Medley and 200m Freestyle will be used for the Senior Champion.
 - 17.3.2.2 Record Breaker-Perpetual Trophy and medal shall be awarded to the swimmer who breaks the most records in one section (age group or open) at the Club Championships. Should there be a tie, the winner shall be the swimmer who has broken the records by the most seconds.

DVE AQUATIC CLUB Inc.

BY LAWS

NOTE: Age group records in open events and the special events, Bell Family Shield, are not included.

- 17.3.2.3 Bell Family Shield with a medal shall be award to the winner 11/Under Mixed 100 Individual Medley.
- 17.3.2.4 The Bob Donaldson trophy and a medal shall be award to the overall winner of the Outstanding Junior Swimmer.
- 17.3.2.5 The Adam Smith Memorial Trophy and a medal shall be awarded to the winner of the Open Men's 100mt Freestyle.
- 17.3.2.6 Aninda Robertson Trophy with a medal shall be award to 12 & under 100m Freestyle.

Please refer to [Appendix 1](#) for definition of each award

- 17.3.3 Swimming Victoria Technical Officials shall be invited to attend as referees at the Championship meets.
- 17.3.4 The referee shall be requested to restrict disqualification in the 8/under- Beginners age groupings to cases of gross violation of the swimming rules.
- 17.3.5 Club championships be run as a short course meet

17.4

Swim-A-Thon

A Swim-A-Thon when conducted is done so to raise funds for the Club, enable a donation of some funds raised to a local charity or community group, enable swimmers to swim long distance and as a community event.

- 17.4.1 An annual Swim-A-Thon has been conducted by DVSC since 1969.
- 17.4.2 Swimmers are recognized for both the laps swum and money raised.
- 17.4.3 Swimmers who swim 25 kilometers will be recognized by membership to the 1000 Lap Club
- 17.4.4 The Swim-A-Thon will be open to entry by non Club Members at the discretion of the Club Executive Committee.
- 17.4.5 The following rules will apply to the Swim-A-Thon:
 - 17.4.5.1 All swimmers must register for the event before entering the water and will need to present their Sponsors form upon registration
 - 17.4.5.2 Swimmers may enter and exit the water as often as they wish within the duration of the event
 - 17.4.5.3 No eating while in the water
 - 17.4.5.4 Between midnight and 7.00 am swimmers may wear wet suits, flippers and use kick boards. At all other times these items and other swimming aids are prohibited.
 - 17.4.5.5 Swimmers may use any stroke and may only walk on the bottom of the pool from the shallow end of the pool to the backstroke flags.
 - 17.4.5.6 Swimmers may sleep at the pool during the night.
 - 17.4.5.7 Junior swimmers (16 and Under) must be supervised by a parent (or nominated adult) and may only stay overnight with that parent or adult in attendance supervising.
 - 17.4.5.8 Any swimmer planning to swim a large number of laps 25+km should make their plans known to the Swimathon Co-Ordinator prior to entering the water so that suitable arrangements are place for lane allocation.
 - 17.4.5.9 Swimmers planning to swim a large number of laps should ensure they have prepared for the event, have a swimming and rest plan, have arranged a support crew and arranged suitable food and drinks.
 - 17.4.5.10 Any swimmer who has started their last two laps at time to conclude the event will be allowed to complete them and the laps will be included in the count.
 - 17.4.5.11 After the conclusion of the swimmers last lap they should collect their Sponsors form from the Registration table.
 - 17.4.5.12 Other rules may be required based on the timing and facilities available.
- 17.4.6 Swim-A-Thon Awards will include:
 - 17.4.6.1 An award to all swimmers who achieve 25kms or more being presented individually at the Presentation ceremony.
 - 17.4.6.2 A record of Longest Distance Swum in each age level and by male and females will be maintained and new record holders awarded with a small plaque.
 - 17.4.6.3 The Berry Street Shield for the Most Money Raised by any Club Member
 - 17.4.6.4 The Junior Most Money raised awarded with a small plaque to the Junior member who raises the most money.

DVE AQUATIC CLUB Inc.

BY LAWS

Club Swimming Records

- 17.4.1 The Competitions Officer will be responsible for keeping all club swimming records but may appoint someone from the general membership to do this on his behalf.
 - 17.4.1.1 Short course records- male and female records in all age groups, strokes and distances that have been swum at an official qualifying meet.
 - 17.4.1.2 Long course records- male and female records in all age groups, strokes and distances that have been swum at an official qualifying meets
 - 17.4.1.3 Club Championship records- records that are set and broken at Club Championships in all age groups, in all strokes and distances, and in multiclass and beginner classifications, according to the event program.

Annual Swimming Member Awards

- In addition to awards determined elsewhere in the By Laws special awards will be presented for:
- 17.4.2 **JUNIOR OUTSTANDING SWIMMING MEMBER AWARD** -Such a member should have taken part in most Club and Interclub competitions, Swim-A-Thon, and Social Activities. This member need not necessarily be a champion but is encouraged to keep going. This member demonstrates enthusiasm, is always at training, possess a great attitude, encourages others, is great to have around and has an outstanding commitment to the Club.
 - 17.4.2.1 This award will be a perpetual trophy and a medal.
 - 17.4.2.2 Nominations for this award will be prepared by the Club Captains and presented to the Executive Committee for determination.
 - 17.4.2.3 Nominations must be a Junior members of the Club
 - 17.4.3 **SENIOR OUTSTANDING SWIMMING MEMBER AWARD** -Such a member should have taken part in most Club and Interclub competitions, Swim-A-Thon, and Social Activities. This member need not necessarily be a champion but is encouraged to keep going. This member demonstrates enthusiasm, is always at training, possess a great attitude, encourages others, is great to have around and has an outstanding commitment to the Club.
 - 17.4.3.1 This award will be a perpetual trophy and a medal.
 - 17.4.3.2 Nominations for this award will be prepared by the Swim Committee and presented to the Executive Committee for determination.
 - 17.4.3.3 Nominations must be a Senior or Life Members of the Club

Technical Officers

- 12.5.1 Those registering as technical officials must officiate at a minimum of three DVE Aquatic Club qualifying events in a year and are also expected to officiate at any meet at which the club is expected to provide officials and to which they attend.

18 DIVING OPERATIONS

Dive Committee

- 18.1.1 The purpose of the Dive Committee is to:
 - 18.1.1.1 Implement and achieve the approved plans, objectives and goals as determined and directed by the Committee of the Club
 - 18.1.1.2 Plan, provide and support all the Diving infrastructure and diver development
 - 18.1.1.3 Actively seek involvement from members, divers, parents and other family members of the Club
 - 18.1.1.4 Ensure effective communication of Diving activities and Club functions to divers, parents and others.
- 18.1.2 The Dive Committee shall be:
 - 18.1.2.1 Vice President – Diving (Chairperson)
 - 18.1.2.2 Membership Coordinator
 - 18.1.2.3 Diving Head Coach
- 18.1.3 The Dive Committee is a sub-committee of the Committee.
- 18.1.4 Meetings of the Dive Committee
 - 18.1.4.1 The Dive Committee shall meet once every three calendar months at a time and place as the committee determines.
 - 18.1.4.2 Other meetings may be necessary from time to time and are convened by the Dive Committee Chairperson.
 - 18.1.4.3 Notice of each Dive Committee meeting must be given to each committee member at

DVE AQUATIC CLUB Inc.
BY LAWS

- least five (5) business days before the date of the meeting.
- 18.1.4.4 Quorum for a meeting will be 50% or more of the Dive Committee members for the conduct of business.
- 18.1.4.5 No business may be conducted unless a quorum is present.
- 18.1.4.6 If within half an hour of the scheduled start for the meeting a quorum is not present the meeting will be adjourned to the date and time to be determined by the Chairperson giving the required notice to all Dive Committee members.
- 18.1.4.7 The Vice President- Diving will be Chairperson of meetings, if the Chairperson is absent or unable to preside the Executive may assign another Executive Committee member to act as Chairperson for that meeting, or if it is a late withdrawal, the Dive Committee members present must choose one of their members present to preside for that meeting.
- 18.1.4.8 Questions arising at a meeting of the Dive Committee shall be determined on the show of hands or, if a member requests, by a poll taken in such a manner as the chairperson may determine.
- 18.1.4.9 Each Dive Committee member present at the meeting, including the meeting chairperson has one vote and in the event of a tie vote the chairperson may exercise a casting vote.
- 18.1.4.10 The Chairperson or another member of the Dive Committee delegated by the Chairperson must keep minutes of the resolutions and proceedings of each Dive Committee meeting together with a record of the names of person present at the meeting.
- 18.1.4.11 The Dive Committee meeting minutes must be completed and forwarded to the Club President, the Club Secretary and the Dive Committee members within five (5) days of the meeting being held. The Club Secretary will forward the minutes to the Club General Committee for their next meeting.
- 18.1.4.12 Dive Committee responsibilities shall be to plan, implement, develop, coordinate and review the following activities:
- Objectives for the Diving group of the Club
 - Club Diving Calendar based on the needs of the Head Coach and Coaching Team
 - The timing, location and structure of Diving Program
 - Prepare recommendation and decision for trophy winners.
 - Coaches, including coordination at training and ongoing development.
- 18.1.5 The Vice President – Diving shall use regular communications through the monthly Club newsletter and web site to keep Club members well informed of the Dive Committees decisions.

Club Diving Aggregate

- 18.1.6 A regular club Aggregate competition shall be graded events, boys and girls mixed.
- 18.1.7 The program of Aggregate weeks shall be drawn up by the Dive Committee and provided to all divers.
- Grading shall be for the purpose of trophy allocation only.
- 18.1.8 Prior to the end of the Aggregate competition divers shall be graded by the Dive Committee. Grading shall be for the purpose of trophy allocation only.
- 18.1.9 There shall not be more grades than A, B, C, and Novice of approximately equal numbers and ability. The number and abilities of divers will determine the number of grades. The number of grades will be decided by the Dive Committee.
- 18.1.10 Dive sheets (3 Copies) should be correctly completed by the competitor and handed to the Events Coordinator or nominated person prior to the event.
- 18.1.11 All dives shall be marked as a new dive the first week they are dived in the competition.
- 18.1.12 All records of points will be kept and maintained by the Membership Coordinator or a nominated person. Results shall not to be disclosed until Presentation Night.
- 18.1.13 To be eligible for a trophy a member must have dived at least 50% of sanctioned events.
- 18.1.14 Degrees of difficulty will be used during this competition.
- 18.1.15 If a diver is representing the Club in a swimming, water polo or diving competition they can still achieve aggregate points by:
- 18.1.15.1 Submitting a copy of their dive sheet from the competition they attended to the Membership Coordinator within two weeks.
- 18.1.15.2 Or by diving twice on the following week of the competition. NOTE: The diver must submit two sets of sheets.
- 18.1.16 Points shall be allocated as follows for each dive a diver performs.
- FOR NEW DIVER:
- | | |
|------------------------------------|---|
| For attempting a dive but failing | 1 |
| For completing a dive successfully | 2 |
- FOR ALL OTHER WEEKS:
- | | |
|------------------------------------|---|
| For a failed dive. | 1 |
| For being more than 5.0 below best | 3 |

DVE AQUATIC CLUB Inc.
BY LAWS

For being between 2.6 and 5.0 below best	4
For being up to 2.5 below best	5
For equaling best	6
For bettering best by up to 2	7
For bettering best between 2.1 and 4.0	8
For bettering best between 4.1 and 6.0	9
For bettering best by more than 6.0	10

FOR AN EXISTING DIVER ATTEMPTING A NEW DIVE, WHICH INCLUDES HEIGHT CHANGE.

For attempting a new dive but failing	1
For successfully completing a new dive.	6

NOTE: A new dive is one that has not been successfully completed previously in this competition.

Diving Championships

- 18.1.17 To be eligible to enter for the Club Championships a member shall: -
- 18.1.17.1 Be a first claim diver
 - 18.1.17.2 Dive the equivalent of at least half (rounded down) of Club Aggregate meets by competing in VADA Interclub and Club Aggregate meets, prior to the closing of entries.
 - 18.1.17.3 OR
 - 18.1.17.4 In the event of a member joining after the start of Club aggregate meets, shall dive at least half (rounded down) of the aggregate meets available prior to the closing of entries, subject to a minimum of 3 weeks.
 - 18.1.17.5 Note: Notwithstanding these clauses, the Diving Committee may in extenuating circumstances, such as illness, injury or enforced absence grant permission for a member to enter the Club Championships.
 - 18.1.17.6 The Diving Committee may grant permission for divers who do not meet eligibility qualifications to dive 'By Invitation'. Note: By Invitation divers are not eligible for Championship trophies.
 - 18.1.17.7 Age shall be as at day of the event.
- 18.1.18 The age grouping and dives for Club Diving Championships shall be: -
- | | | |
|---------------|------------------------|-------------|
| Novice | 2 Dives, 1 Compulsory, | 1 Voluntary |
| 10/Under | 3 Dives, 2 Compulsory, | 1 Voluntary |
| 11 & 12 Years | 4 Dives, 3 Compulsory, | 1 Voluntary |
| 13 & 14 Years | 5 Dives, 3 Compulsory, | 2 Voluntary |
| 15 & 16 Years | 6 Dives, 3 Compulsory, | 3 Voluntary |
| 17/Over | 7 Dives, 4 Compulsory, | 3 Voluntary |
| OPEN | 9 Dives, 5 Compulsory, | 4 Voluntary |

NOTE: Novices are not eligible to compete in any other events, must not have gained a place at a previous Club Diving Championships, and must be 10/Under.

- 18.1.18.1 Divers other than Novices may only dive in their Age group and Open
- 18.1.18.2 One medal or trophy will be awarded to each place getter (first, second & third) within each age grouping.

Most Improved Diver

- 18.1.19 An Award shall be made to the most improved Diver from all grades of the aggregate competition. The award shall be awarded to the person that obtains the highest average score worked out on the below formula.
- 18.1.20 The diver's total points earned for the season subtract the first week's scores and divided by the total amount of dives performed for the season (excluding the first week).

19 WATER POLO OPERATIONS

19.1 Water Polo Committee

- 19.1.1 The purpose of the Water Polo Committee (WPC) is to:
 - 19.1.1.1 Implement and achieve the plans, objectives and goals as determined by the WPC
 - 19.1.1.2 Plan, provide and support all the water polo infrastructure and player development
 - 19.1.1.3 Actively seek involvement from members, players, parents and other family members of the Club
 - 19.1.1.4 Ensure effective communication of water polo activities and Club functions to players, parents and others.

DVE AQUATIC CLUB Inc.
BY LAWS

- 19.1.1.5 Ensure the water polo activities of the Club are financially viable.
- 19.1.1.6 Manage the assets of the Club
- 19.1.1.7 Implement and apply the policies, practices, By Laws and Constitution of the Club.
- 19.1.1.8 Implement the relevant policies of WPV and Water Polo Australia as they apply to the Club.
- 19.1.2 The WPC shall consist of:
 - 19.1.2.1 Vice President – Water Polo (Chairperson)
 - 19.1.2.2 Water Polo Head Coach
 - 19.1.2.3 General Members as required
- 19.1.3 The WPC is a sub-committee of the Club Committee.
- 19.1.4 Meetings of the WPC
 - 19.1.4.1 The WPC shall meet at least once every two calendar months at a time and place as the committee determines.
 - 19.1.4.2 Other meetings may be necessary from time to time and are convened by the WPC Chairperson.
 - 19.1.4.3 Notice of each WPC meeting be given to each committee member at least five (5) business days before the date of the meeting.
 - 19.1.4.4 The Vice President- Water Polo shall be Chairperson of meetings, if the Chairperson is absent or unable to preside the WPC may assign another member to act as Chairperson for that meeting.
 - 19.1.4.5 Questions arising at a meeting of the WPC shall be determined on the show of hands or, if a member requests, by a poll taken in such a manner as the chairperson may determine.
 - 19.1.4.6 Each WPC member present at the meeting, including the meeting chairperson, has one vote and in the event of a tie vote the chairperson may exercise a casting vote.
 - 19.1.4.7 The Chairperson or another person delegated by the Chairperson must keep minutes of the resolutions and proceedings of each meeting together with a record of the names of person present at the meeting.
- 19.1.5 WPC responsibilities shall be to plan, implement, develop, coordinate and review the following activities:
 - 19.1.5.1 Objectives for the Water Polo group of the Club
 - 19.1.5.2 Club Water Polo Calendar of events including training arrangements and tournaments.
 - 19.1.5.3 Club coaches
 - 19.1.5.4 Club Team managers
 - 19.1.5.5 Club Referees
 - 19.1.5.6 Club tournament trips and training camps.
- 19.2 **Water Polo Tournament Teams, Trips and Training Camps**
 - 19.2.1 All tournaments, competitions, trips or training camps involving Club members should be reviewed by the WPC prior to the dissemination of any information to members. The WPC should be presented with the following information at least two months prior to any proposed tournament trip or training camp:
 - 19.2.1.1 Purpose of the activity and expected outcome
 - 19.2.1.2 Person in charge of the activity
 - 19.2.1.3 Dates of the activity
 - 19.2.1.4 Criteria for the Team Member selection including age recommendations
 - 19.2.1.5 Proposed travel, accommodation and meals arrangements
 - 19.2.1.6 Cost estimate in total, per person, Club Cost, Team Member cost
 - 19.2.1.7 Draft handout for approval including where information should be returned and how payment should be made.
 - 19.2.1.8 Timeline which includes dates for handout, collection of information, payment details, team meetings and others.
 - 19.2.2 The WPC will appoint the coach and the Team Manager for each team participating.
 - 19.2.3 Any changes to the selection criteria or major changes to the trip details should be presented to the WPC for review.
 - 19.2.4 For overnight trips within the state of Victoria or border cities, Junior Members may travel as a member of the Club team, if they meet the team criteria, but must be accompanied by an adult/guardian.
 - 19.2.5 For day trips within the state of Victoria, team members who are Junior Members must be accompanied by an adult/guardian.
 - 19.2.6 The adult/parent/guardian shall:
 - 19.2.6.1 become part of the team in regard to all activities, transport, accommodation and meals;
 - 19.2.6.2 follow the directions of the Team Managers and ensure the children in their care do the

DVE AQUATIC CLUB Inc.

BY LAWS

- 19.2.6.3 same;
 - 19.2.6.3 assist the Team Manager if and when appropriate or asked;
 - 19.2.6.4 pay their share of the travel, accommodation and meal costs;
 - 19.2.6.5 look after all children in their care;
 - 19.2.6.6 share accommodation with children in their care;
 - 19.2.7 All Team Members shall follow the direction of the Team Manager as outlined in the Team Rules
 - 19.2.8 Players who do not meet the selection criteria for a competition trip may still attend the competition but will be independent of the Team.
- 19.3 **Water Polo Team Selection**
- 19.3.1 Teams shall be selected by the coach based of the selection criteria, eligibility, performance, availability and the overall composition of the team.
 - 19.3.2 A player is only considered to be eligible if he or she is:-
 - 19.3.2.1 A financial Member of the Club or a second claim member
 - 19.3.2.2 In a position to fully comply with these By Laws
 - 19.3.2.3 Has notified the Club of his or her availability prior to the selection of the team;
 - 19.3.2.4 Has competed (or apologized for not being able to play) when selected for previous teams.
 - 19.3.3 A team once selected may only be altered when a replacement is necessary or when team improvement can be achieved during the finals. The Coach and Team Managers shall decide on such alterations.
 - 19.3.4 A player challenging a team selection may apply to the WPC for consideration and provide reasons or justification for consideration.
 - 19.3.5 Members from other clubs may compete for this Club, but Club members will be given preference. A member of this Club may compete second claim for another club, but only if this Club is not competing in that Competition
- 19.4 **Water Polo Team Rules**
- 19.4.1 These Team Rules set out the obligations of a Club Member who has been invited and has agreed to:
 - 19.4.1.1 Become a Team Member; or
 - 19.4.1.2 Participate in a Club Training Camp
 - 19.4.2 These Team Rules only apply to a Team Member from the time the relevant Team is assembled until:
 - 19.4.2.1 The Member ceases to be a member of the Team;
 - 19.4.2.2 The team is disbanded on the day determined by the Team Manager
 - 19.4.3 Team members shall:
 - 19.4.3.1 Be in a position to fully comply with these By-Laws
 - 19.4.3.2 Be bound by the rules, policies, By Laws, Constitution, of the Club, the tournament organizing group, Water Polo Victoria, Water Polo Australia and Fina rules.
 - 19.4.4 Team members must:
 - 19.4.4.1 Comply with all reasonable directions of the Coach and Team Manager/s of the Team in relations to the control, management, administration and running of the Team;
 - 19.4.4.2 Remain in good physical condition and capable of performing the role as required by the Team Manager;
 - 19.4.4.3 Must wear Club Team clothing, Club bathers and Club uniform in the manner directed by the Coach or Team Manager;
 - 19.4.4.4 Not be involved in, nor persist with, any conduct or activity that may harm the names or reputation of any Club sponsor, nor the relationship or contractual obligation with any sponsor;
 - 19.4.4.5 Not be involved in a situation which brings the Team Member, Team, or Club into disrepute, contempt, scandal or ridicule; and
 - 19.4.4.6 Not offend public opinion or the sensibilities of any class or group.
 - 19.4.5 The Club will provide each Team Member with:
 - 19.4.5.1 Coaching support;
 - 19.4.5.2 Personal injury and loss insurance;
 - 19.4.5.3 Administrative support to enable the Team Member's participation at the Team Events;
 - 19.4.6 The Club will support each Team Member with:
 - 19.4.6.1 The coordination of travel, accommodation, meals and ground support.
 - 19.4.7 Team Members must follow and comply with the following drug and doping policy listed below;
 - 19.4.7.1 Team Members must not take, consume, digest, inhale, inject or use, in any manner,

DVE AQUATIC CLUB Inc.

BY LAWS

- drugs or stimulants or participate in other practices prohibited by the International Olympic Committee (IOC), FINA and/or the Australian Sports Drug Agency.
- 19.4.7.2 Team Members must comply with any lawful demand by the Australian Drug Agency or the Team Manager, to undergo a test or provide a sample for the purpose of the determining whether that Team Member has contravened clause 19.4.7.1
- 19.4.7.3 Any Team Member who refuses or fails to comply with a demand pursuant to clause 19.4.7.2 is liable to be immediately dismissed from the Team.
- 19.4.7.4 Any Team Member, parent, guardian or Club Member who becomes aware that a Team Member is in breach of clause 19.4.7.1 must advise the Team Manager.
- 19.4.7.5 If any Team Member is detected to have breached clause 19.4.7.1 the Team Manager/s must:
- 19.4.7.5.1 Make full disclosure to the Coach;
 - 19.4.7.5.2 Make full disclosure to the Vice President – Water Polo of the Club
- 19.4.7.6 Such information is confidential and can only be used for official/disciplinary purposes.
- 19.4.8 Team Member Medical Information
- 19.4.8.1 Team Members may be required to complete a Medical History form prior to joining the Team.
- 19.4.8.2 Team members must conduct themselves in such a manner so as to obtain and maintain their best possible physical fitness and health;
- 19.4.8.3 Team Members must disclose immediately to the Team Manager or Coach any illness and/or injury that may prejudice their proper participation in the activities of the Team.
- 19.4.8.4 Team Members must return to their place of residence if so directed by Team Management if, after consultation with a qualified medical practitioner, the Team Member is declared unfit or unable to perform to the best of their ability through illness and/or injury.
- 19.4.8.5 The Team Manager is approved to authorise such emergency medical treatment as deemed necessary, if a Team Member is unable, for any reason, to provide that authorization themselves. The cost of any such treatment will be paid by the Team Member.
- 19.4.8.6 Any details disclosed pursuant to this By-Law will be kept confidential by the Club. The details may only be requested, discussed and disclosed as between the Team Manager and the Coach and any appointed medical practitioner for the purpose of:
- 19.4.8.6.1 Any emergency treatment;
 - 19.4.8.6.2 Determining the Team Members fitness to perform to the best of their ability;
 - 19.4.8.6.3 Official and/or disciplinary purpose.
- 19.4.9 Termination of a Team Member
- 19.4.9.1 Team Manager and Coach (Team Management) may terminate a Team Member's Membership of a team by giving written notice to the team Member if the team Member;
- 19.4.9.1.1 Breaches any of these By-Laws;
 - 19.4.9.1.2 Is charged with or convicted of a criminal offence;
 - 19.4.9.1.3 Is suspended from any event, competition, team or squad;
 - 19.4.9.1.4 Is found guilty by WPA, WPV, competition organizing body or the Club of a breach or violation of their regulations or other laws;
 - 19.4.9.1.5 Does not, in the Club's opinion, maintain a satisfactory level of performance or standing in the sport of water polo;
 - 19.4.9.1.6 In the Club's opinion, deteriorates in public image; or
 - 19.4.9.1.7 Is involved in any controversy.
- 19.4.9.2 Team Management may suspend, on such conditions as it considers appropriate in its absolute discretion, a Team Member's membership of a Team while the Club conducts any investigation into whether a Team Member should be dismissed from a Team for any reasons set out in By Law 19.4.
- 19.4.9.3 The Team Member has the right to immediate appeal if they do not agree with the suspension from the Team. The order of appeal is:
- 19.4.9.3.1 Team Management and the Team Member must meet and discuss the matter and if possible resolve the dispute within 4 hours after the notification of suspension comes to the attention of both parties;
 - 19.4.9.3.2 If the Team Member is still unsatisfied with the outcome, Team Management shall provide the team Member with the phone number for either the Club President and organize an independent hearing.
 - 19.4.9.3.3 After providing both parties with every opportunity to be heard and due consideration, the President shall make their decision and decision will be final.

DVE AQUATIC CLUB Inc.

BY LAWS

19.4.10 Rights of Termination

19.4.10.1.1 If a team Member's membership of a Team is terminated the team Management has the authority of the Team Member; (if 18 years of age or older); or the Team Member's immediate parent/s or guardian; (if under the age of 18 years); to organize transport of the Team Member back to the team Member's home as soon as possible. The cost of such travel will be met by the Team Member.

19.4.11 Disciplinary hearing

19.4.11.1.1 Not with standing any penalty or sanctions that may have been imposed on any Team Member for the breach of these By-Laws, any breach or alleged breach of these By-Laws, shall be deemed to be misconduct and shall be referred to the Executive Committee for a disciplinary hearing.

19.4.11.2 Liability

19.4.11.2.1 Team Members acknowledge the Club may take injunctive relief in any court of competent jurisdiction to restrain any breach of these By-Laws.

19.4.12 Release and Indemnity

19.4.12.1.1 Team Members release the Club from any Liability whatsoever towards the team Manager, except liability:

19.4.12.1.1.1 Which cannot be excluded by statute or any other law; or

19.4.12.1.1.2 Arising as a result of the Club's gross and willful negligence.

19.4.12.2 Team Members indemnify the Club for all claims, losses, damage, costs or proceeding of any kind which may be against the Club in any way arising out of or in connection with the team Member's participation in any Team.

19.5 **Coaching**

19.5.1 The WPC will appoint suitably qualified coaches to Club teams

19.5.2 Paid Coaches require the terms of appointment approved by the Club Committee.

19.5.3 Coaches must agree to abide by the rules, policies, By -Laws, of the Club, WPV, Water Polo Australia and FINA.

19.5.4 Coaches are required to know and apply the rules of the game and specific tournament rules.

19.6 **Training**

19.6.1 The WPC will determine the time and place of training to suit demand and objectives.

19.7 **Fees, Charges, Finances**

19.7.1 The WPC will determine the fees for training, games, competitions, tournaments and sport development as required to ensure the financial viability of the Club.

19.7.2 The WPC may organize and participate in activities of fundraising e.g. raffles, merchandise sale in support of the sport and Club.

19.7.3 The WPC may organize sponsorship for the Club in conjunction with the Club Committee.

20.8 **Awards**

TEAM MOST VALUABLE PLAYER (MVP) AWARDS

A Team entered in any competition may determine and award an MVP award. The award will be determined by the coach and team manager. If required, the determination will be referred to the Water Polo Committee to consider. The award will be a small trophy and presented at the most appropriate time for the team.

ANDREW GILCHRIST – WATER POLO OUTSTANDING ACHIEVEMENT AWARD

Awarded to a player, team, coach, team manager or administrator that performs to a very high level or achieves a result above expectations. The recipient need not necessarily be a champion.

a. This award will be a perpetual trophy and a small trophy.

b. Determination for this award will be by the Water Polo Committee

c. Recipients must be a Club member

d. This award is an annual award but does not necessarily have to be awarded each year.

e. The award will be presented at the Water Polo presentation occasion or other suitable occasion.

APPENDIX 1

Perpetual Trophy Descriptions:

DVE AQUATIC CLUB Inc. BY LAWS

ADAM SMITH MEMORIAL TROPHY - Men's Open 100 Freestyle

Adam joined Diamond Valley Swim Club when he was 12yrs old, along with his mother Lyn and sister Kerrie. He swam at Club, District and State level attending many country and metro swim meets each year as both an individual and team swimmer. As a 17yr old he set the club age group 100m Freestyle record and the Men's open 200m freestyle records. In the following year, at 18, he set the Open 100m Freestyle record. All these records held until the club merger 13 years later. Tragically, in May 2007, Adam suddenly died in a motor cycle accident. To honour and recognise Adams participation and contribution to the Club and its members, in 2008 the Men's Open 100m Freestyle was given his name, and a perpetual trophy award to the winner.

BELL FAMILY SHIELD - 10/U Mixed 200IM

The Bell Family were all keen swimmers and came to Australia from the UK. During their time in Australia they were members of DVSC.

They were keen to encourage young swimmers to be proficient in all four strokes and as such the Bell Family Shield was introduced in 1973 as a mixed 200m Individual Medley for 10/under swimmers, with proficiency level judging of all strokes.

ANINDA ROBERTSON PERPETUAL TROPHY - 12 & Under 100m Freestyle

Aninda joined Diamond Valley Swim Club in 1987 along with her husband Phil and daughter Melissa. Aninda's commitment and contribution to the club was outstanding. She was a swim teacher at Van Dyks swimming academy and many DVSC members came into the club through their association with Aninda. Aninda volunteered as head swim coach for many years and was also a lifesaving instructor and examiner. In 1996 Aninda and Phil became life members of the club.

Aninda was well known to most of the swimming community and always strong, bright, happy and welcoming. She had a couple of battles with cancer with the second round more aggressive, although throughout remained positive and brave and was an inspiration to us all.

To honour her contribution to the swimming community, DVE Aquatic created the Aninda Robertson Perpetual Trophy, to recognise Ananda's passion to support and encourage younger swimmers.

This award goes to the fastest time swum in the 12/under 100m Freestyle at Club Champs.

BOB DONALDSON PERPETUAL TROPHY OUTSTANDING JUNIOR SWIMMING MEMBER

Bob was the founding member of Eltham Swimming Club. In 1982 Bob saw the need for a swimming club in the Eltham region, which led him to recruit sufficient swimmers and establish a committee to develop and promote the Club.

Bob was an active member for 15 years and is a life member. For many years he was a Team Manager for the club, leading to 10 consecutive A Grade District Aggregate wins.

This award epitomises a great Club member not just awarded on swimming achievements alone. They possess a great attitude, attend training, encourage others, recognise the efforts and success of their friends, love swimming and are great to have around the club.

KEVIN DEVLIN PERPETUAL TROPHY OUTSTANDING SENIOR SWIMMING MEMBER

Kevin is a past President of Eltham swim club. During his time in the club, there were many successful swimmers, including a large contingent of National Swimmers and Medalists. This trophy is in recognition of the wonderful work which Kevin contributed to the club.

This award epitomises a great Club member not just awarded on swimming achievements alone. They possess a great attitude, attend training, encourage others, recognise the efforts and success of their friends, love swimming and are great to have around the club.

VICKI FORKOSH PERPETUAL TROPHY OUTSTANDING SERVICE TO THE CLUB

Vicki was one of those people everyone loved, she knew everyone, spoke to all swimmers by name and was an organiser! She was a tireless working and committee member. She joined the club along with her two daughters, Katherine and Jackie, who competed at a National level.

Vicki passed away suddenly in 2002. The whole club showed their love and support for Vicki by attending her funeral.

This award is to honour her memory and is award to someone who has shown outstanding service to the club.

Such member should have provided continuous contribution and service to the administration and operations of the Club throughout the year.

This award will be a perpetual trophy and a medal.

Nominations for this award will be prepared by the General Committee and presented to the Executive Committee for determination.

Members of the Executive of the Club are not eligible for this award.

Nominations must be a Senior or Life Members of the Club.

DVE AQUATIC CLUB Inc.
BY LAWS

PATRICK SOUTHWELL AWARD

AWARDED TO THE MOST OUTSTANDING CLUB MEMBER

Pat is a life member of the Club and was the first President of DVE Aquatic. He joined Diamond Valley Swim club in 1997 and He was the president of Diamond Valley for many years and headed up the merger committee to create DVE Aquatic. He has shown constant dedication and support to the club. Among other things, Pat has been: a swimmer, water polo player, water polo coach, partaken in the Lifesaving program, an Official at club, district, state and national levels, and coordinated the Swim-a-thon.

This award epitomises a great Club member not just based on achievements alone. They possess a great attitude, encourage others, recognise the efforts and success of all members, and actively partake in a more than one aspect of the club. A perpetual trophy shall be awarded. Nominations for this award are to be made by any member of the Club to the Executive, who shall make the decision. All members of the Club are eligible for this award. The recipient must have taken part in a range of activities within the club throughout the year. The award does not need to be awarded each year but only when deemed appropriate. This person must have demonstrated outstanding continuous contribution, enthusiasm, team work and commitment to the Club.